

Building Use Guidelines

Unitarian Universalist Fellowship of Galveston County

1. Requests for use of the building should be directed to the Board President, President Elect or the Past President in writing and should be submitted with enough time to seek Board approval. The Board of Directors will approve all use of the UUFGC building.
2. Members of the UUFGC may schedule "Rite of Passage" events at the fellowship building at no charge (although a donation to the fellowship would be gratefully accepted). These events would include weddings, memorial services and birthdays..
3. For events other than "Rite of Passage" members may use the building for a fee. The building is available at a charge of \$75 for all events lasting up to four hours. Daylong events (lasting more than four hours) will be charged \$100. Unless other arrangements are made with and approved by the UUFGC Board. In addition, a refundable \$50 deposit will be required.
4. Each rental of the UUFGC building will require checking out and returning the key to the issuing agent. Loss of a building key will result in a charge to replace the key.
5. If no additional cleaning of the building is required after the rental and the sanctuary has been put back in order for services, the deposit will be refunded when the building key is returned.
6. Non-members may apply to use the building particularly if the mission of the requesting organization is consistent with our Principles and Mission Statement.
7. The Board of Directors may waive or alter these fees.