

Unitarian Universalist Fellowship of Galveston County

Minutes of the Board – Thursday, August 19, 2021

Item	Summary	Action
	Present: Ali Tranquilli, Kathy Link (via Zoom), Mary Case, Steve Townley, Madeleine Baker, Shirley Adams, Suzette Tardif, Jo Ross	Timekeeper: Madeleine
Opening	Ali called the meeting to order at 6:05p with the lighting of the chalice.	
Minutes	Minutes of the 6/15/21 board meeting were circulated via e-mail to board members. Jo made the correction requested by Mary and deleted the phrase <i>“this is the only item that is not public information”</i> from the Treasurer’s Report.	Shirley made a motion to accept the minutes. Madeleine seconded the motion. The motion passed.
Treasurer’s Report	<p>Steve reported that July was a slow month and that the largest payment was our annual dues to UUA. The Fellowship received \$12,000 from the estate of Neil Huddleston, which will show up on next month’s report in the general fund.</p> <p>He reported that 90% of our payments are set up with Frost Bank. Utilities, web costs, and other bills are auto-deducted from our account.</p> <p>He suggested it might be beneficial to move the board meetings to the beginning of the month, in order for the financial information to be more current, such as the monthly compassionate offering total.</p>	Mary made a motion to accept the report. Madeleine seconded the motion. The motion passed.
President’s Report	Ali thanked everyone for attending the Board training session. Shirley said the training was good and beneficial.	
Committee/Board Member Reports	<p><u>Building Maintenance</u> – Ali said that the faucet in the main restroom has been repaired, and the mildew in the ceiling behind the office is being looked at.</p> <p><u>Social Action</u> – Shirley reported that the committee met on 8/5 and picked out organizations to receive the compassionate offering for the next four months: Sep-St. Vincent’s, Oct-Local hospice, Nov-ADA House, and Dec-ACCT/Aids Coalition</p>	Suzette made a motion to accept these organizations. Steve seconded the motion. The motion passed

	<p>of Coastal Texas</p> <p>Madeleine said that the Bowls Group is changing day and time to Wednesdays from 3-6p.</p> <p><u>Coordinating Committee (C-Team)</u> – Mary said the committee met on 8/13 and received these reports:</p> <p><u>Caring Committee</u> - Suzette reported that visits, flowers, and food were provided for Sharon Goodwin and Doris Rasmussen. The next committee meeting is scheduled during the last week of August.</p> <p><u>Membership</u> – The ingathering included seven new members.</p> <p><u>Chalice Circles</u> – Three groups will meet, starting in September, with two circles led by Cheryl Henry and one by Suzette.</p> <p><u>Beautification</u> – Carol Lobb reported that altar flowers are being arranged for each service.</p> <p><u>Adult Forum</u> – Shirley reported that Dan Freeman is interested in leading the discussions.</p>	
<p>Review of Calendar</p>	<p>Ali said that, in September, we will look at a long-term capital plan and expenses from the committees. In October, the Welcoming Congregation will be reviewed and also the Fellowship’s insurance plan.</p>	
<p>Old Business</p>	<p><u>Dual Platform Services</u> (General Update, UUA Guidelines, Masks, Contact Tracing) – Ali said that we will review our process on a monthly basis for now. Suzette said we can look at a combination of CDC guidelines and local hospital metrics to determine any changes, as we go along. She will draft a metrics-based guidelines and said the CDC will be revisiting policies, if we move out of the current Covid surge. Group discussion followed, which included how and where to project Zoom during the services, its limitations and options, possible continued use after the pandemic, and the possibility of calling in a consultant.</p> <p><u>Building Security</u> – Steve said that installing</p>	<p>Shirley made the motion to adopt the Zoom process from last Sunday’s service for the month of September. Madeleine seconded the motion. The motion was passed.</p>

	<p>blinds in the lobby could be more of a liability for people exiting at night than leaving the windows uncovered. The group agreed that better lighting could be used, and Ali said she will talk to the Building Committee about it. We will also look into putting better locks on the back two doors in the Bowls room.</p> <p>Ali reported that every door and gate has been added to the BMOD checklist.</p> <p>Mary said that Maggie Pinson is going to update the key list.</p> <p><u>Building Use Policy</u> – The group agreed to defer discussion to a future meeting.</p>	
New Business	<p><u>Annual Audit</u> – Ali asked how we should look at our finances. Mary suggested calling our regional UU representative for guidelines, contacts, and advice on policies/procedures.</p> <p><u>Breeze and Website Workshop</u> – <i>Group agreed to meet on Monday, 8/23, at 5:00p.</i> Mary suggested downloading the app on our phones, etc., prior to the meeting.</p> <p><u>Other Training</u> – Suzette asked about religious education for non-adults in our services. Discussion followed; the past Fellowship survey and discussion group reports with Randy Partain will be useful. Ali said she will send out possible dates for training.</p> <p><u>Refrigerator with Ice Maker</u> – Group agreed it would be helpful to purchase one, if a good deal can be found. Steve said the current refrigerator has an ice maker but needs a water line run to it.</p> <p><u>Welcoming Committee</u> – Group discussed the benefits of the Right Relations Covenant and Seven Principles, particularly as relating to a recent disagreement during a weekly meeting.</p>	
Questions and Concerns	N/A	
Adjournment	The meeting was adjourned at 7:35p.	<i>*Next meeting: 6p, Thurs, 9/16/21, at the Fellowship.</i>

Submitted by: Jo Ross, Board Secretary