

**Unitarian Universalist Fellowship of Galveston County**

**Minutes of the Board – Thursday, July 15, 2021**

Item	Summary	Action
	Present: Ali Tranquilli, Kathy Link, Mary Case, Steve Townley, Madeleine Baker, Shirley Adams, Jay Englishbee, Susan Syler, Suzette Tardif (via Zoom), Jo Ann Ross	Timekeeper: Kathy Link
<b>Opening</b>	Ali called the meeting to order at 6:00p with the lighting of the chalice.	
<b>Minutes</b>	Minutes of the annual meeting (6/6/21) were circulated via e-mail to board members.	Mary made a motion to accept the minutes. Shirley seconded the motion. The motion passed.
<b>Treasurer's report</b>	<p>Steve reported that all 2020 bills have been paid, except the \$4,000 UUA dues, and we are in the black. Internet service was moved to Comcast with added online capacity. Building maintenance was completed. Annual pledges were steady, and members can view their own pledges and amounts paid (for their eyes only) via Breeze. Compassionate offerings are accepted by mail or in Breeze, which deposits funds quickly into our account but charges a percentage. PayPal payments are being phased out.</p> <p>Carlos Price has conducted our annual audit and reported via email:                      “We started out the year with Neil doing the reports and after his death, I used the data I could get from his last report to pick up the monthly reports. With Covid restrictions and donations coming from checks, PayPal and Breeze, it was often difficult to tell when and for what purpose some of the contributions were sent. It was especially hard with compassionate offerings. Usually, they are collected on the first Sunday of the month. With Zoom, they trickled in all month, with some designated for a particular charity and others not specified. We had some that had to be paid by a deadline and those were paid by Margaret, and she was reimbursed for them. Even if the totals are not accurate, the intent of the donors was followed. That is, pledges were accounted for in one line and compassionate donations in its own line.</p> <p>A big thanks to Margaret and Steve for helping</p>	Kathy made a motion to accept the report. Mary seconded the motion. The motion passed.

	<p>me figure out what we have. With going back to regular services, accounting should be easier this year.</p> <p>With all of this, we still managed to finish the year in the black.”</p> <p>Ali and Steve answered questions about use of the special funds accounts.</p>	
<b>President’s report</b>	<p>Ali reported that preparation for the dual platform took a lot of time and thanked everyone for their hard work.</p> <p>A kick-off orientation session for the board will be held soon to discuss priorities, find better ways to connect with committees, continue the Fellowship’s designation as a Welcoming Congregation, etc.</p>	
<b>Committee/Board Member Reports</b>	<p>Building Maintenance – Ali had reported via email that the committee met on 7/14. There are a lot of small projects going on, including replacing the vent fan in the kiln room. Replacing the roof is the next big project, as it was installed in 2002 and has various issues. They plan to start soliciting bids, which will be shared with the board.</p> <p>Social Action – Susan said that the committee will meet at 2:00p on August 5.</p> <p>Coordinating Committee (C-Team) – Mary said she polled the committee chairs for information and will invite people from the committees to attend the C-Team meetings at times.</p> <p>Supper Circles – Jo Ann asked if someone could take over overseeing the suppers, since she has other Fellowship responsibilities now. Mary said she will put a notice in next week’s UU announcements. Brief discussion followed about starting supper circles again.</p> <p>General Info – Jay mentioned using Google Docs. Ali said she has started looking at sharing documents and will send an invitation to board members. She also suggested that committees be listed in Breeze, for information and for emails. (To view, click on Tags, Committees.)</p>	<p>Mary made a motion to restart supper circles. Steve seconded the motion. The motion passed.</p>
<b>Review of</b>	Ali asked board members to look at the next	

<b>Calendar</b>	<p>three months for events that we can support.</p> <p>Ali will send a link to the board for the Doodle Poll app, so everyone can post and see “gone” times.</p> <p>Kathy will be gone during the month of August. Jo Ann will be out from August 2-10.</p>	
<b>Old Business</b>	<p>Dual Platform Services (General Update, UUA Guidelines, Masks, Contact Tracing) – There was in-depth group discussion about the issues, including CDC guidelines.</p> <p>The group also discussed whether to allow guests to attend our in-person services.</p>	<p>A follow-up meeting on these issues VIA ZOOM will be held at 6:00p on Tuesday, 7/27/21.</p> <p>Shirley made the motion to allow visitors. Kathy seconded the motion. The motion was passed.</p>
<b>New Business</b>	<p>Building Security – Ali said she had sent an email that unlocked doors are an ongoing problem. She also suggested asking the Beautification Committee to replace the paper signs (building maintenance instructions) with framed signs.</p> <p>Committee Expenses – There was group discussion. Committees can spend their budgeted funds without board approval. If a committee needs more funds for unexpected or unbudgeted costs, they can come to board. All unbudgeted approvals must come from the board.</p> <p>Building Use Policy – Mary said that members can use the building for rites of passage, such as funerals and weddings, and asked about the deposit amount. Group discussion followed.</p>	<p>Ali asked members to brainstorm on ideas for building security for the next board meeting.</p> <p>Ali said the board will discuss the issues for members and non-members next week.</p>
<b>Questions and Concerns</b>	Jo Ann gave the board her cell phone number for calls or texts.	
<b>Adjournment</b>	The meeting was adjourned at 7:10p.	<i>*Next monthly board meeting is scheduled for 6:00p on Thursday, 8/20/21, at the Fellowship.</i>

Submitted by:

Jo Ann Ross, Board Secretary