

Minutes of the Board –Thursday, May 20, 2021

Item	Summary	Action
	Present: Kathy Link, Steve Townley, Michelle Bennett, Susan Syler, Carlos Price, Ali Tranquilli, Shirley Adams, Judy Glaister	
Opening	Kathy Link called the meeting to order at 6:05 with the lighting of the chalice and opening words.	
Minutes	Minutes of the meeting were circulated via e-mail to board members.	Susan Syler made a motion to accept the minutes. Carlos Price seconded the motion. The motion passed.
Treasurer's report	Carlos presented the Treasurer's report. He reported that we have received 82.48% of our projected income and have only spent 45/64% of predicted expenditures. He also reported that we will have several big bills during the month of May.	Michelle Bennett made a motion to accept the report. Susan seconded the motion. The motion passed.
President's report	Kathy reported that the nominating committee of herself, Ali Tranquilli and Susan recommended: the following slate of officers: Mary Case for President-elect, Jo Ann Ross for secretary, and Suzette Tardif and Madeleine Baker for members-at-large. Ali Tranquilli will become President and she will become Past-President. Steve Townley will remain as Treasurer and Shirley Adams will remain as a member-at-large.	
Committee/Board Member Reports	Ali Tranquilli reported that committee chairs are working on reports for the annual meeting and on developing their charters.	.
Old Business	The HVAC installation is complete and the installer is currently checking to see that all is functioning. Work on the dual platform system is underway and progressing with working out the details.	
New Business	Kathy reported that the free library upgrade consists of building two new libraries. One library will be wheel chair accessible for adults and one will be for children. Mitch Philpot is building the wheelchair accessible for free and is asking \$300 for the children's library. Carlos presented the proposed budget that was prepared by the finance committee consisting of Carlos, Steve Townley, and Margaret Canavan. The	Carlos made a motion to pay \$200 for the children's library. Susan seconded the motion. The motion passed. Susan made a motion to accept the committee recommendation. Shirley

	<p>committee recommended that those special funds with less than \$200 be combined and added to the building fund.</p> <p>Judy Glaister reviewed the annual meeting agenda and what is still needed to prepare for the meeting.</p> <p>Proposed by-law change regarding auditing the financial records was discussed. Currently Article X states that an auditing committee shall audit the financial records and make a report at the Annual meeting and that a second audit will be performed within 30 days of the close of the Fellowship's fiscal year and the report presented to the Board at the first meeting following the completion of the audit. The treasurer may not be a member of this committee.</p>	<p>Adams seconded the motion. The motion passed.</p> <p>Judy and Jo Ann Ross will finish preparing the documents and mail them to members next week.</p> <p>Carlos made a motion to change the by-laws to the following: An auditing committee shall audit the financial records once a year following the close of the Fellowship's fiscal year and make a report to the Board and at the following Annual meeting. Susan seconded the motion. The motion passed.</p>
Adjournment	The meeting was adjourned at 7:40 pm.	The next meeting will be Thursday, July 15, 2021
E-mail vote	A list of the certified members of the Fellowship was mailed to the Board by the Membership Committee.	Board members approved the list of certified Fellowship members.

Respectfully submitted,

Judy Glaister, Secretary